



Scouts
NT

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13th November 2019

Scouts NT Notification – CareMonkey **Leaders, Committee Members & Staff**

As you know we take the health and safety of Scouts Australia (NT Branch) members very seriously. As such we are adopting a new health and safety application named CareMonkey.

CareMonkey is an innovative parent/adult member controlled electronic medical form for Scout Groups, clubs, schools and other groups with a duty of care. It's an electronic version of the paper-based forms we might send out and ask members to fill in for registration, Group camps, club events, etc.

It provides parents/adult members with the opportunity to update medical information promptly and accurately while providing you and the group with instant access to the emergency information for members you're responsible for. We will be using the CareMonkey app in the best interest of the members whilst also ensuring we are proactively fulfilling our risk management and duty of care responsibilities.

Parents/Adult members can use a PC, laptop, tablet or smart phone to enter the details including:

- Emergency contacts
- Medical contacts
- Medical checklist including asthma, allergies, seizures, diabetes
- Health and ambulance insurance details
- Notes and other care instructions.

We'll also be able to use CareMonkey to send permission requests for other activities such as training camps, club nights, outdoor events etc. to parents/adult members electronically and you'll be able to see which members are attending as well as their emergency information on your mobile device or via a secure website.

Scouts NT will be implementing CareMonkey in a staged manner to ensure the best possible outcomes. The broad timeline of this implementation is;

1. 30th Nov 2019 – All Groups to ensure Group MyScout data is up to date;
2. 1st December 2019 – Branch CareMonkey – data import,
3. 8th December 2019 – Leader & Youth Member invites sent out for members to create their profiles;
4. Jan / Feb 2019 – Templates and trials for NOA Parent Advice Forms – implementation.

5. 30th Jan 2020 – All Scouts NT Groups using CareMonkey for Term 1 activities.

Group Leaders will be advised at each stage of the implementation.

It is critical that until you are advised otherwise Scouts NT activities will still only be approved through the current NOA approval system. As we will also need to ensure that all Branch youth members have created CareMonkey profiles.

You don't need to do anything until you receive an email requesting you to create a CareMonkey account. At that time click the link in the email to create your account. Then you'll be able to download the free CareMonkey app for your iPhone or Android phone, your iPad or Android tablet. If you don't have one of these devices you can access the CareMonkey website.

Please feel free to contact us if you have any questions via caremonkey@nthq.scouts.com.au

You can also visit the CareMonkey website for more information:
www.caremonkey.com

Yours in Scouting



Nichole Vincent
Chief Commissioner
Scouts NT
2019:074/2019