



MotoScouts Program Manager Job Description

Job title:	Program Manager
Reporting to:	President
Salary:	\$70,000.00- \$80,000.00 (plus Superannuation)
Hours:	Full time
Location:	Darwin

The MotoScouts program is designed to provide at-risk, Indigenous and disadvantaged youth ages 15 to 24 years with an engaging, automotive skills-based program, coupled with the Scouts Recreational Program, life skills that will increase their likelihood of obtaining and sustaining employment throughout their lives and decreasing the likelihood of incarceration and recidivism. The program will be delivered in Darwin, Batchelor, Katherine and Alice Springs.

The right person will be responsible for implementing the key objectives of the MotoScouts Project ensuring our project goals are delivered on time and on budget and in the guidelines of Scouts NT policies, whilst growing and enhancing the profile of Scouts NT across the Territory. This will be achieved by adhering to the guiding principles outlined in the MotoScouts Strategic and Business plans at all times.

The position is responsible for:

1. Maintaining existing relationships between Scouts NT and MTA (NT)
2. Maintaining existing relationships with external stakeholders
3. Pursuing, developing and implementing new relationships within the context of this project
4. Building and maintaining strategic relationships throughout the Industry, the community, like minded Not For Profit organisations and government agencies
5. Improving participants education and skills development which in turn support employability outcomes
6. Fostering partnerships with Indigenous communities
7. Working closely with external stakeholders
8. Implementing the Scouts Recreational Program
9. Overseeing any staff employed for MotoScouts by Scouts NT
10. MotoScouts Acquittal

Key Objectives

To oversee and manage the project by focussing on:

- i) Existing stakeholder relationships
- ii) Developing and maintaining networks within schools, youth services, correctional facilities and job network agencies
- iii) Maintaining MyScouts for Scouts and for MTA (NT)
- iv) Assisting the Chief Commissioner with the development of the Recreational Program
- v) Monitoring the MotoScouts program to ensure it stays on time and on budget
- vi) Assisting staff as needed for Scouts NT and MTA NT
- vii) Enhancing the delivery of the MotoScouts program by growing Scouts across the Northern Territory

Key Deliverables

- i) Reporting Requirements for the respective Boards and the Federal Government
- ii) Keeping the project within the Budget requirements
- iii) Sourcing and maintaining all equipment requirements for the delivery of the Scouts Recreational Program
- iv) Assisting the MTA (NT) when needed
- v) Project Management

For selection criteria or information email: admin@nthq.scouts.com.au
Applications close 23rd May 2017.